Why work for YCL?

Job title: Swimming Instructor Level 2

- **Salary:** £15.00 per hour
- **Grade:** YCL B2
- **Hours of work:** Various
- **Contract type:** Permanent
- **Reporting to:** Swimming Development Coordinator

Main purpose of this role

To plan, teach, assess, and evaluate swimming lessons for pupils aged 6 months upwards including accompanying adults, parents and guardians in the fundamentals of water safety and confidence building exercises for babies and toddlers of all abilities including those with mental or physical disabilities.

Key responsibilities and duties

- Adopt an integrated approach engaging and tutoring adults in the theory and practice of parent and child aquatic sessions including the basics of child development.
- In line with the York Sport Swim Scheme and Swim England National Teaching Plan, provide a clear imaginative and motivational lesson plan to ensure progressive class and participant development.
- Where applicable planning will have to take into account specific needs of people with medical problems or disabilities e.g. learning or physical disabilities.
- Design lesson plans with clear schemes of work suitable to direct the Level 1 Swimming Teacher or Swimming Assistants.
- To fully understand and deliver the principles of child development in the foundation stages of aquatics, within all lesson plan.
- Continuously identify and monitor each child’s growth and development taking into account the anatomical considerations of growth and the relevant stages of learning.
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Key responsibilities and duties continued

- Evaluate each pupil throughout the lesson against the selected skills and objectives presented in the lesson plan.
- Efficiently administer the process when pupils have reached the necessary objectives to progress into the next stage.
- Coordinate equipment, its safe use and storage before, during and after lessons.
- Use the most effective methods of communication by recognising the audience. i.e. by providing clear and accurate physical demonstrations of the skills being taught. Ensure that instructions are understood and that lessons are motivational and fun.
- Use knowledge of the Swim England framework to persuade, inform and reassure parents of the pupil’s progress. Resolve face-to-face complaints and provide recommendations for practice out of swimming lessons.
- Brief Level 1 Instructors and Swimming Assistants on the prepared lesson plan. Supervise and give clear instructions throughout the swimming lesson to ensure objectives are achieved.
- Liaise with other York Sport staff to share best practise, understand and co-ordinate pool side activity and health and safety as well as advising on potential risks such as medical issues.
- Understand, implement and have knowledge of York Sport’s Normal Operating Procedure (NOP) and Emergency Action Plan (EAP) including risk assessments and health and safety.
- To act as an ambassador for York Sport Swim Scheme at all times, demonstrating the highest standards of behaviour to customers and other employees, for example by being professional, enthusiastic, punctual and reliable.
- Attend Continued Professional Development training to maintain high teaching standards, incorporate new teaching methods and keep all relevant qualifications up to date.
- Attend swimming team meetings and discussions when required.

The above list of duties is not exhaustive and is subject to change. The post holder may be required to undertake other duties within the scope and grading of the post in response to business needs.
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<tr>
<th>Person specification</th>
<th>Essential</th>
<th>Desirable</th>
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| **Qualifications**    | ● A current Swim England Level 1 Swimming Teacher Certificate  
                        ● A current Swim England Level 2 Swimming Teacher certificate  
                        ● A current Swim England Adult & Child Aquatics or equivalent Teaching Certificate  
                        ● Successful Disclosure Barring Service (DBS) Certificate Check  
                        ● National Rescue Award for Swimming Teachers and Coaches | ● First Aid Qualification  
                        ● National Pool Lifeguard Qualification  
                        ● Recognised Child Protection Training or Certificate |
| **Knowledge**         | ● Swim England National Governing Body) Swimming Standards, including child protection  
                        ● Swim England Swim a Song Award Scheme  
                        ● National Teaching Plan, as published by the Swim England  
                        ● Technical knowledge of all swimming strokes | ● Understanding and knowledge of a continuous swim scheme as delivered at York Sport.  
                        ● Swimming lesson software packages such as Course Pro and XN Leisure  
                        ● Normal Operating Procedures (NOPs) and Emergency Action Plans (EAPs).  
                        ● Involvement in administering a Learn to Swim Program |
| **Skills/abilities/competencies** | ● | ● |
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| **Experience**       | ● Delivery swimming lessons to children with ages 6 months upwards with different abilities, including disability i.e. learning and physical disabilities and their parents or carers  
● Delivery of a high standard of customer care | ● Working as part of a successful team |
| **Personal Attributes** | ● Prepared to work unsociable hours including evenings and weekends  
● Confidence and ability to work on your own initiative, generating appropriate solutions and making decisions  
● Excellent communication skills  
● Excellent planning and organisation skills  
● Self-driven and committed to providing an excellent service | |