Sexual Violence Liaison Officer (SVLO)

Department: Student and Academic Services

Hours of work: Full time, 37 a week

Contract type: Open

Salary: Grade 5, £25,941 - £31,866 a year
Introduction

The University of York aims to cultivate a community based on dignity and respect that enables students and staff to thrive intellectually and personally.

Based in Student Life and Wellbeing, the Sexual Violence Liaison Officer will work alongside a range of colleagues to provide pro-active support and advice to any students who have experienced sexual violence, whether recent or non-recent.

The role holder will work one to one with students who have experienced sexual violence, ensuring that they have the support they need to make informed decisions, access appropriate services, and feel supported through any process they may choose to engage with, including criminal justice and/or the University’s own disciplinary procedures.

This role holder will also contribute to the delivery of training to staff and students, to promote positive relationships and respect on campus.

Main purpose of the role

You will be providing support, information and guidance to students who have suffered Sexual Violence. You will ensure that due care is taken to limit the possibility of contamination of evidence and adhere to the Achieving Best Evidence (ABE) guidance in the event that a student chooses to report to the police, and provide advice to colleagues on the support they provide to students who disclose sexual violence.

You will have responsibility for raising awareness about the impact of sexual violence with students and staff. This will include delivering a range of training sessions to staff and students. You will assist in the development of a range of resources to raise awareness and promote the support available at the University.

Key responsibilities

(Role holders will be required to undertake some or all of the duties below)

- Provide specialised support to students who have experienced Sexual Violence, including monitoring and managing individuals’ risks and needs.
- Act as a point of reference and provide information, advice, guidance and support to students and staff on the specialised service provided.
- Maintain and update records of casework on information systems.
- Raise awareness of sexual violence and the support available, including delivery of training sessions and development of resources, for staff and students.
- Contribute to the coordination of the public presentation of this specialised area, both internally and externally.
- Work in partnership with local services including ISVAs, police and local authority.

Condition of Employment

This role is exempt from the Rehabilitation of Offenders Act. Consequently, all applicants will be asked to declare both unspent and spent convictions on their application form.

Appointment of the successful candidate will be conditional on a Disclosure and Barring Service check.
## Person specification

<table>
<thead>
<tr>
<th>Qualifications</th>
<th>Essential / Desirable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree or equivalent experience</td>
<td>Essential</td>
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<tr>
<td>Professional training and / or qualification in an area such as policing, social work, or ISVA/IDVA</td>
<td>Desirable</td>
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</tbody>
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### Knowledge

**Essential**
- Demonstrable understanding of the impact of sexual violence on survivors and the options available to them, including Criminal Justice and sources of support
- Understanding of the barriers to seeking help following sexual violence
- An in depth understanding of data protection, confidentiality and safeguarding

### Skills, abilities and competencies

**Essential**
- Competency in assessing an individual’s risks and needs and developing relevant individualised support plans.
- Ability to work independently and safely within professional boundaries, without close supervision
- Strong crisis management skills and the ability to manage and prioritise a varied caseload

### Experience

**Essential**
- Experience of working with people who have suffered crime and/or personal trauma
- Experience of working collaboratively within a complex organisational structure

### Personal attributes

**Essential**
- Willingness to learn and undertake training (internal and external)
- Commitment to diversity and equality (including supporting survivors of all demographics)
- Strong interpersonal skills including active listening in a one-to-one setting and confidence in delivering information to groups
- High levels of personal resilience