Associate Lecturer - PBL Tutors (2 posts)
York Law School

Closing date: 25 June 2018
Interview date: 25 July 2018
Vacancy reference: 6678
INTRODUCTION

We are looking to appoint two associate lecturers to act as problem-based learning (PBL) tutors adding to our existing team of PLB tutors to meet the needs of our growing undergraduate student numbers. The posts will be part-time (0.25 FTE) working primarily during term times on Mondays, Tuesdays and Fridays. We have a need for teaching fellows who can support student learning at undergraduate level across a range of substantive law and legal skills modules.
Main purpose of the role

- To lead problem based learning sessions, seminars, tutorials and other forms of undergraduate teaching
- To apply innovative and appropriate teaching techniques and material which create interest, understanding and enthusiasm amongst students
- To carry out on-going curriculum review, including module content and materials and contribute to the development of teaching and learning strategies
- To undertake effectively a range of administrative responsibilities

Key responsibilities

(Role holders will be required to undertake some or all of the duties below)

Teaching and Promotion of Learning

- To support the teaching objectives of the department by delivering teaching through allocated problem-based learning and skills sessions, tutorials and other forms of undergraduate and teaching. Mark coursework and exams, providing constructive feedback to students.
- To assist in the development of revisions to existing modules or courses in terms of design, content, structure, forms of delivery, method of assessment
- To develop own teaching, methods and approaches, with guidance. Obtain and analyse feedback on own teaching design and delivery to facilitate this.
- To contribute to the development of new teaching approaches and course proposals and to the design of curricula which are academically excellent, coherent and intellectually challenging.
- To ensure that course design and delivery comply with the quality standards and regulations of the University and department

Administrative and support responsibilities

- To provide – with mentoring - supervision to students, giving advice on study skills and helping with learning problems.
- To identify the learning needs of students and define learning objectives.
- To supervise student projects
- To undertake various administrative responsibilities as requested by the Head of Department.

Involvement in scholarship and development

- To investigate innovative teaching, learning and assessment methods and techniques in the sector, and pedagogic research generally, bringing new insights to the department.
# PERSON SPECIFICATION

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<tr>
<th>Qualifications</th>
<th>Essential / Desirable</th>
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<tbody>
<tr>
<td>Undergraduate degree in law or equivalent professional qualification in law</td>
<td>Essential</td>
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<td>Post graduate degree in law or cognate subject</td>
<td>Desirable</td>
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<td>Appropriate academic professional and teaching qualification</td>
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<tr>
<th>Knowledge</th>
<th>Essential</th>
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<tr>
<td>Detailed knowledge in law sufficient to develop teaching and provide relevant learning support to students across different levels of academic ability</td>
<td>Essential</td>
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<th>Skills, abilities and competencies</th>
<th>Essential</th>
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<td>Highly developed communication skills to engage effectively with a wide ranging audience, both orally and in writing, using a range of media</td>
<td>Essential</td>
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<td>Ability to contribute to design and deliver teaching material either across a range of modules or within a subject area</td>
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<td>Ability to supervise the work of students, provide advice on study skills and assist with learning problems</td>
<td>Essential</td>
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<td>Ability to contribute to the design of course material, content and new teaching approaches in the department</td>
<td>Essential</td>
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<td>Ability to manage and deliver own teaching</td>
<td>Essential</td>
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<td>Ability to plan, manage, organise and assess own teaching contributions</td>
<td>Essential</td>
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## PERSON SPECIFICATION

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<th>Experience</th>
<th>Essential / Desirable</th>
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<tr>
<td>Experience in teaching and learning in HE at undergraduate and/ or postgraduate level or in an evidenced similar context such as professional legal development of lawyers</td>
<td>Essential</td>
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<td>Experience of using different delivery techniques to enthuse and engage students or other learners</td>
<td>Essential</td>
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<td>Evidence of successful planning and designing teaching material</td>
<td>Desirable</td>
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<th>Personal attributes</th>
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<tr>
<td>Attention to detail and commitment to high quality</td>
<td>Essential</td>
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<td>Creativity, initiative and judgement in applying appropriate approaches to teaching, learning support and scholarly activities</td>
<td>Essential</td>
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<td>Collaborative ethos</td>
<td>Essential</td>
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<td>Positive attitude to colleagues and students</td>
<td>Essential</td>
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<td>Willingness to work proactively with colleagues in other work areas/institutions</td>
<td>Essential</td>
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<td>Ability to plan and prioritise own work in order to meet deadlines</td>
<td>Essential</td>
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<tr>
<td>Commitment to personal development and updating of knowledge and skills</td>
<td>Essential</td>
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York Law School (YLS) was created in 2007 and admitted its first intake of undergraduate students in October 2008. As well as a 3-year LLB, YLS has a growing 2-year senior status LLB for graduates. A Masters programme in International Corporate and Commercial Law was launched in 2009, and in following years a number of further LLM have been added: International Human Rights Law in 2010; Legal and Political Theory in 2015; and, a general LLM in Law in 2017. In September 2018 a joint LLM programme with the Department of History of Art will welcome its first students.

In the Research Excellence Framework 2014, the School was joint first for the excellence of its research, 4th for its impact and was ranked 5th overall in the UK with 46% of its publications classed as ‘world leading’ (4*) and 34% ‘internationally excellent’ (3*).

A key characteristic of the research at YLS is its strong multi-disciplinary focus. The School is very well networked with other disciplines and we have highly co-operative relationships with departments across the University. Building on this, YLS is focusing its research effort on key research clusters. All research staff are located in at least one research cluster and the clusters play a key role in supporting research applications, mentoring staff in their research development and for facilitating inter-disciplinary working. The clusters are:

- Critical corporate and financial law:
- Regulation, decision and scrutiny:
- Private law in context:
- Rights, equality, citizenship and empowerment:
- Health and well-being:
- Law, justice and power.

As the only Law School in the UK to base our undergraduate degrees on problem-based learning (PBL), we offer a distinctive and dynamic approach to teaching and learning. PBL is also used on our Masters degrees alongside other simulated and experiential forms of learning. The YLS clinic opened its door in January 2011 and undergraduate students have the option to undertake experiential learning through an optional clinic module.

Our innovation and attention to the student experience have seen YLS quickly become established as a highly rated law school.

YLS has grown from an initial entry of 75 undergraduate students in 2008 to an annual entry of 225 in 2017. The post graduate taught programmes attract about 50 students a year. We also have a vibrant community of post graduate research students at different stages of their PhD. In total we have a community of over 550 students and 28 full time academic staff, as well as an active group of part-time PBL tutors. We are now looking to grow and develop our undergraduate and postgraduate degrees.
THE DEPARTMENT

We are partners with the Politics Department in the Centre for Applied Human Rights. Centre staff provide teaching on our undergraduate degree and lead the LLM International Human Rights Law and Practice.

YLS has sought to establish a key set of values which inform all our work. These are:

- The starting principle is that YLS is a learning community in which staff and students are active participants.
- We have developed a concept of departmental citizenship, and the language of citizenship is used in dealings with staff and students.
- Trust and respect are the important foundation of our relationships.
- We consider that a collaborative approach to all our work and dealings is a good. This is reflected in our approaches to both teaching and research.
- YLS is a learning organisation. In YLS critical reflection – collective and individual - on our values, principles, processes and performance is normal.
- We attempt to foster a culture of respectful informality, in which the importance of learning and the value of all members of the YLS community are given serious recognition, but in which unnecessary hierarchical relationships are minimised where possible.
THE UNIVERSITY

Founded on principles of excellence, equality and opportunity for all, the University of York opened in 1963 with just 230 students. In 2018 it is the home of more than 17,000 students across more than 30 academic departments and research centres. Since opening over fifty years ago, we have become one of the world's leading universities and a member of the prestigious Russell Group.

We are consistently recognised as one of the leading Higher Education Institutes and are ranked 16th in the Times & Sunday Times league table (2017). The University of York has won six Times Higher Education (THE) Awards and five Queen’s Anniversary Prizes.

The University is proud of its association with Athena SWAN, holding 12 awards in support of gender equality, representation and success for all, with gold awards for Chemistry and Biology and a University-wide bronze award.

Of 154 universities that took part in the Research Excellence Framework (REF) in 2014, The University of York ranked 14th overall and 10th for the impact of our research. The University is consistently in the top ten UK research universities and attracts over £60m a year of funding from research alone.

Our vision is to make the University of York a world leader in the creation of knowledge through fundamental and applied research, the sharing of knowledge by teaching students from varied backgrounds and the application of knowledge for the health, prosperity and well-being of people and society.
THE UNIVERSITY

Attractive workplace

Centred around the picturesque village of Heslington on the edge of the city of York, our colleges are set in an attractive landscaped campus. York enjoys a safe, friendly atmosphere with facilities including bars, shops, theatres and concert halls all within easy walking distance.

The University has undergone an unprecedented period of expansion and renewal since 2000. We have invested in twenty new buildings on the original campus and have completed the first and second phases of a £750m campus expansion. Our investment in new colleges, teaching and learning spaces, laboratories, research facilities and a new sports village mean there has never been a better time to join us.

During this period of change we’ve worked hard to retain our friendly, informal and collegiate atmosphere, which is important to our core values of inclusivity and interdisciplinarity.

We have a thriving international community and are committed to providing staff moving to York with as much support as possible through our Relocation Package and Welcome Officers.

The University is committed to promoting a diverse and inclusive community - a place where we can all be ourselves and succeed on merit. We offer a range of family friendly, inclusive employment policies, flexible working arrangements, staff engagement forums, campus facilities and services to support staff from different backgrounds.

For further information please visit our employee benefit pages.
THE CITY AND THE REGION

The City of York

Internationally acclaimed for its rich heritage and historic architecture, York's bustling streets are filled with visitors from all over the world. Within its medieval walls you will find the iconic gothic Minster, Clifford’s Tower and the Shambles - just a few of the many attractions.

But York isn’t just a great place to visit - it’s also a great place to live and work. While nourishing a vibrant cosmopolitan atmosphere, York still maintains the friendly sense of community unique to a small city.

Visit www.visityork.org for more information on the city of York

Shopping, culture and entertainment

York boasts specialist and unique boutiques but also all the high street stores on its busy shopping streets. Alongside them you will find cinemas, theatres, an opera house, art galleries, a vast range of restaurants, live music venues and clubs. York is particularly renowned for its multitude of pubs and bars, from the modern to the medieval.

Housing and schools

Whether you choose to live close to the city, in one of the surrounding villages or further afield, you will find a wide range of housing within comfortable distance of York and the University. For families, the area has a range of excellent schools both in the state and independent sector.

Great location

York is one of Britain’s best-connected cities. Halfway between London and Edinburgh on the East Coast mainline, on intercity trains you can reach London King’s Cross in less than two hours and Edinburgh in two and a half hours. York is also well served by road links, and it is easily accessible from the A1, M1 and the M62.

For those travelling from overseas, Manchester Airport is two hours away and Heathrow Airport just three and a half. Flights from nearby Leeds Bradford Airport provide easy access to mainland Europe. By Eurostar from London St Pancras, Paris is just over six hours away.

Yorkshire

The Lonely Planet guide recently declared Yorkshire the third best region in the world to visit. There is something to cater to every taste, whether it be the rugged landscapes of the Moors or the Dales, the picturesque seaside towns of Scarborough and Robin Hoods Bay, the gothic architecture of Whitby or the vibrancy of cosmopolitan Leeds.
Apply online

- Go to https://jobs.york.ac.uk
- Find this job using reference 6678
- Complete the online application form

You will need to submit your completed application by midnight (local UK time) on 25 June 2018.

What will I need?

You will need to upload:

- your CV
- a letter describing how you meet the requirements of the job

You will also need details of 2 referees.

Help and assistance

Direct any informal queries to Caroline Hunter (Head of School), by telephone (01904-325806) or email (caroline.hunter@york.ac.uk).

If you have any questions about your application, contact the HR Services team:

recruitment@york.ac.uk
+44 (0)1904 324835