Associate Lecturer

5686

Closing date: 28 May 2017

Interview date: To be confirmed

Vacancy reference: 5686
INTRODUCTION

The Department of English and Related Literature at the University of York wishes to appoint a fixed-term Associate Lecturer (Grade 6) for the academic year 2017/18, to provide cover for a permanent staff member who has received a Leverhulme Research Fellowship. The field is Postcolonial or Global Literature in English and responsibilities will include convening an MA programme in the field, including convening and teaching seminars on the core module; teaching an MA option module; and giving lectures and seminars on Global Literatures, an undergraduate module taught to all first-year students in the Spring term. Other responsibilities will include marking; undergraduate pastoral supervision; and dissertation supervision in the final undergraduate year and at MA level.
Main purpose of the role

- To lecture, lead seminars, tutorials and other forms of undergraduate and postgraduate teaching
- To develop and apply innovative and appropriate teaching techniques and material which create interest, understanding and enthusiasm amongst students
- To carry out on-going curriculum review, including module content and materials and contribute to the development of teaching and learning strategies
- To undertake effectively a range of administrative responsibilities

Key responsibilities

(Role holders will be required to undertake some or all of the duties below)

Teaching and Promotion of Learning

- To support the teaching objectives of the department by delivering teaching through allocated lectures, tutorials and other forms of undergraduate and postgraduate teaching. Set and mark coursework and exams, providing constructive feedback to students.
- To develop where appropriate revisions to existing modules or courses in terms of design, content, structure, forms of delivery, method of assessment
- To develop own teaching materials, methods and approaches, with guidance. Obtain and analyse feedback on own teaching design and delivery to facilitate this.

Additional responsibilities

- To contribute to the development of new teaching approaches and course proposals and to the design of curricula which are academically excellent, coherent and intellectually challenging.
- To ensure that course design and delivery comply with the quality standards and regulations of the University and department

Administrative and support responsibilities

- To provide – with mentoring - supervision to students, giving advice on study skills and helping with learning problems.
- To identify the learning needs of students and define learning objectives.
- To supervise student projects, field trips and, where appropriate, placements
- To undertake various administrative responsibilities as requested by the Head of Department.

Involvement in scholarship and development

- To investigate innovative teaching, learning and assessment methods and techniques in the sector, and pedagogic research generally, bringing new insights to the department.
- To make presentations at conferences or exhibit work in other appropriate events
### PERSON SPECIFICATION

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<th>Essential / Desirable</th>
<th>Qualifications</th>
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<tr>
<td>Essential</td>
<td>PhD in English with suitable equivalent experience</td>
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<tr>
<td>Desirable</td>
<td>Appropriate academic professional and teaching qualification or a willingness to complete the Postgraduate Certificate in Academic Practice</td>
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### Knowledge

Detailled knowledge in English sufficient to develop teaching and provide relevant learning support to students across different levels of academic ability

### Skills, abilities and competencies

Highly developed communication skills to engage effectively with a wide ranging audience, both orally and in writing, using a range of media

Ability to design and deliver teaching material either across a range of modules or within a subject area

Ability to supervise the work of students, provide advice on study skills and assist with learning problems

Ability to contribute to the design of course material, content and new teaching approaches in the department

Ability to manage and deliver own teaching

Ability to plan, manage, organise and assess own teaching contributions

### Experience

Experience in teaching and learning in HE at undergraduate and/or postgraduate level or in an evidenced similar context

Experience of using different delivery techniques to enthuse and engage students

Evidence of successful planning and designing teaching material

### Personal attributes

Attention to detail and commitment to high quality

Creativity, initiative and judgement in applying appropriate approaches to teaching, learning support and scholarly activities

Collaborative ethos

Positive attitude to colleagues and students

Willingness to work proactively with colleagues in other work areas/institutions

Ability to plan and prioritise own work in order to meet deadlines

Commitment to personal development and updating of knowledge and skills
THE DEPARTMENT

The Department of English and Related Literature at York is one of the most successful departments in Arts and Humanities in the UK, ranked top for world-leading research in REF2014 and 25th in the QS world rankings. Located in the beautiful, historic city of York, the department has a richly interdisciplinary research culture. The Department’s taught programmes cover the whole range of literature in English from Britain, Ireland, the United States, and post-colonial countries. With around forty members of staff, it is one of the largest and most active English departments in the country. The Department currently has about 760 undergraduates, studying on our Single Honours degree programme in English, and on our Combined Honours programmes with History, Politics, Philosophy, Linguistics, and the History of Art.

Teaching in the Department is by lectures, seminars (capped at 15 students) and workshops (capped at 30 students). In addition, there are regular essay feedback sessions and open office hours for one-to-one consultations. The 70 taught postgraduate students study on one of nine MA programmes ranging from Medieval Literatures and Languages to Modern and Contemporary Literature and Culture. The Department also has a distinctive and well-recruiting MA in Film and Literature.

The Department

The Department of English and Related Literature is among the strongest in the UK. In the recent 2014 REF it was ranked second in the country. It was rated excellent in the most recent Teaching Quality Assessment.

The Department’s programmes cover literature written across the English-speaking world. With forty full-time members of staff, it is one of the largest and most active English departments in the country. Among the staff are a number from other countries, contributing to the international quality of the Department. The current Head of Department is Professor David Attwell.

Related literatures

The York English Department is committed the teaching of, and research into, literatures in languages other than in English, both in their own right and in comparative studies. (There are no Modern Language departments in the University.) Students studying English as their Single Subject at York are encouraged to take at least one World Literature Module. Modules in French, German, Italian, Spanish, Old Norse and Latin are all currently taught by members of the Department. Members of the Department publish on literature in French, Modern Greek, Italian, Latin and Old Norse.

Undergraduate Teaching in the Department

The Department currently has about 760 undergraduates. It offers courses in Single Honours English, and in Combined Honours with History, Politics, Philosophy, Linguistics, and the
THE DEPARTMENT

History of Art. After their introductory year, students take a combination of intermediate modules (chosen from the entire temporal and geographical range of literature in English), advanced modules (based on the research interests of members of academic staff), Topic Modules (focused examination of a theme or topic) and World Literature modules; in their last year of study undergraduates also write a dissertation of up to 8,000 words under the supervision of a member of staff. Teaching in the Department is by seminars, workshops and lectures.
Founded on principles of excellence, equality and opportunity for all, the University of York opened in 1963 with just 230 students. In 2016 it is the centre for almost 16,000 students across more than 30 academic departments and research centres. In over 50 years we have become one of the world’s leading universities and a member of the prestigious Russell Group.

The University has consistently been recognised as one of the leading Higher Education Institutes and is one of just six post-war universities which appear in the world top 100 (2013-14) and 15th in the Times & Sunday Times league table (2016). The University of York has won six Times Higher Education (THE) Awards and five Queen's Anniversary Prizes.

We are proud of our association with Athena SWAN, holding ten awards in support of women in science, with gold awards for Chemistry and Biology as well as a University-wide bronze award.

Of 154 universities that took part in the Research Excellence Framework (REF) in 2014, The University of York ranked 14th overall and 10th on the impact of our research. The University is consistently in the top ten UK research universities and attracts over £60m a year of funding from research alone.

Our vision is to make the University of York a world leader in the creation of knowledge through fundamental and applied research, the sharing of knowledge by teaching students from varied backgrounds and the application of knowledge for the health, prosperity and well-being of people and society.
Attractive workplace

Centred around the picturesque village of Heslington on the edge of the city of York, our colleges are set in an attractive landscaped campus. With a compact and easy to get around design, York enjoys a safe, friendly atmosphere. The campus offers a wealth of facilities, which includes bars, shops, theatres and concert halls all within easy walking distance.

The University has undergone an unprecedented period of expansion and renewal. Since 2000 we have invested in twenty new buildings on the original campus and have completed the first and second phases of a £750m campus expansion. Our investment in new colleges, teaching and learning space, laboratories, research facilities and a new sports village mean there has never been a better time to join us.

During this period of change we’ve worked hard to retain our friendly, informal and collegiate atmosphere, which is important to our core values of inclusivity and interdisciplinarity.

We have a thriving international community and are committed to providing all staff moving to York with as much support as possible through our Relocation Package and Welcome Officers.

The University aims to offer a nurturing and supportive environment as an employer. Flexible working hours, nursery facilities, childcare vouchers, cycle to work scheme, generous holidays and an attractive pension scheme all make the University of York one of the region’s leading employers.

For further information please visit Rewards Extra.
The City of York

Internationally acclaimed for its rich heritage and historic architecture, York's bustling streets are filled with visitors from all over the world. Within its medieval walls you will find the iconic gothic Minster, Clifford’s Tower and the Shambles - just a few of the many attractions.

But York isn't just a great place to visit - it's also a great place to live and work. While nourishing a vibrant cosmopolitan atmosphere, York still maintains the friendly sense of community unique to a small city.

Visit www.visityork.org for more information on the city of York

Shopping, culture and entertainment

York boasts specialist and unique boutiques but also all the high street stores on its busy shopping streets. Alongside them you will find cinemas, theatres, an opera house, art galleries, a vast range of restaurants, live music venues and clubs. York is particularly renowned for its multitude of pubs and bars, from the modern to the medieval.

Housing and schools

Whether you choose to live close to the city, in one of the surrounding villages or further afield, you will find a wide range of housing within comfortable distance of York and the University. For families, the area has a range of excellent schools both in the state and independent sector.

Great location

York is one of Britain's best-connected cities. Halfway between London and Edinburgh on the East Coast mainline, on intercity trains you can reach London King's Cross in less than two hours and Edinburgh in two and a half hours. York is also well served by road links, and it is easily accessible from the A1, M1 and the M62.

For those travelling from overseas, Manchester Airport is two hours away and Heathrow Airport just three and a half. Flights from nearby Leeds Bradford Airport provide easy access to mainland Europe. By Eurostar from London St Pancras, Paris is just over six hours away.

Yorkshire

The Lonely Planet guide recently declared Yorkshire the third best region in the world to visit. There is something to cater to every taste, whether it be the rugged landscapes of the Moors or the Dales, the picturesque seaside towns of Scarborough and Robin Hoods Bay, the gothic architecture of Whitby or the vibrancy of cosmopolitan Leeds.
Apply online
- Go to https://jobs.york.ac.uk
- Find this job using reference 5686
- Complete the online application form
You will need to submit your completed application by midnight (GMT) on 28 May 2017

What will I need?
You will need to upload:
- your CV
- a letter describing how you meet the requirements of the job
You will also need details of 2 referees.

Help and assistance
If you have any questions about your application, contact the HR Services team:
recruitment@york.ac.uk
+44 (0)1904 324835